

APPENDIX 2
 IMPROVEMENT ACTION PROGRESS REPORT

1. Agreed improvement action from the 2000/01 PMP audit.	2. Agreed key milestone dates from the 2000/01 PMP audit.	3. Brief description of what the improvement was intended to achieve.	4. To what extent has the improvement action been implemented? Please describe and allocate a letter A-D as per Exhibit 1.	5. Evidence that can be made available to the auditor to support the assessment.	6. Audit Scotland dates for follow up.	7. Progress as at 22nd October 2004.
22. Complete implementation of management information systems to deliver required performance information	<ul style="list-style-type: none"> • The Council is to review its management information systems Nov 02 • Recommendations as how to improve systems Dec 02 • Implement action Plan Mar 03 	The Council will have information systems, which will enable it to provide the information that stakeholders require.	The Council has undertaken a review of the information systems and made recommendations for improvement. Corporate Policy has also established a research forum. However the final implementation of the recommendations is likely to be delayed due to the restructuring of the organisation as it would not be wise to implement a number of recommendations until the correct structures are in place. (B)	<ul style="list-style-type: none"> ▪ Knowledge Management Report to Management Team (19th Dec 2002) (See 21.1) ▪ Establishment of research forum.(23.2) 	Initially scheduled for March 2003 Could be delayed until autumn depending on the Best Value Task Force - Autumn 2003 – September 2003	In discussion with Audit Scotland it has been concluded that this recommendation should be dropped as the issues it raises have been addressed i.e. the establishment of a research forum. Management information systems are being progressed through the Council's preparation for a future Best Value audit by Audit Scotland.